


CABINET FORWARD WORK PLAN

1 JULY 2021 TO 31 OCTOBER 2021

- Published on 11 June 2021
- Republished on 21 June 2021 – Porton Science Park – Further Fit Out – item moved to 29 June 2021 – approved in accordance with the Council’s Constitution
- Republished on 25 June 2021 – Items added to the Plan – (1) Special Educational Needs and Inclusion Funding and (2) Silverwood School Build Update - approved in accordance with the Council’s Constitution
- Republished on 6 July 2021 – Extraordinary Cabinet on 21 July 2021 to consider (1) Special Educational Needs and Inclusion Funding; (2) Future Chippenham; and (3) Appropriation of Land for Housing Purposes moved to 7 September 2021 - approved in accordance with the Council’s Constitution
- Republished on 26 July 2021 – to include a Cabinet Member Decision – not before 2 August 2021

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for MCI, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children’s Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Leisure, Libraries, Governance, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Development Management, Strategic Planning and Climate Change
Cllr Pauline Church	Cabinet Member responsible for Finance & Procurement, Commissioning, IT, Digital and Commercialisation
Cllr Simon Jacobs	Cabinet Member responsible for Public Health, Public Protection, Licensing, Staffing, Communities and Area Boards
Cllr Mark McClelland	Cabinet Member responsible for Transport, Waste, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Transition, Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
13 July 2021 - Published on 11 June 2021						
13 Jul 2021 Final Outturn 2020/21	Non-Key Reporting the final outturn position for the revenue budget and the capital programme for the financial year 2020/21	Normal scrutiny via Financial Planning Task Group		Cllr Pauline Church pauline.church@wiltshire.gov.uk	Lizzie Watkin lizzie.watkin@wiltshire.gov.uk Andy Brown	Open
13 Jul 2021 Treasury Management Outturn 2020/21	Non-Key To received the outturn of the Councils Treasury activities for the financial year 2020/21 & the statutory prudential indicators around debt and investments	Through normal scrutiny via the financial planning task group		Cllr Pauline Church pauline.church@wiltshire.gov.uk	Lizzie Watkin lizzie.watkin@wiltshire.gov.uk Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Jul 2021 Update on Council's Response to the Climate Emergency</p>	<p>Non-Key Six monthly update to Cabinet on the climate emergency</p>	<p>This report is an update and as such has not itself been consulted on.</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Ariane Crampton ariane.crampton@wiltshire.gov.uk Tel: 01225 718463</p> <p>Sam Fox (Corporate Director - Place)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Jul 2021 Silverwood School Build Update</p>	<p>Key Decision To provide an update to Cabinet on the Silverwood Build programme</p>	<p>Pupils, families, staff and governors at Silverwood School Councillors Local residents</p> <p>There has been a wide programme of ongoing consultation regarding the Silverwood School build. During the build design phase this has included a programme of 14 workshops with parents and carers, staff and governors, as well as engagement with pupils. There have been two community engagement events held for local residents.</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Alison Enever alison.enever@wiltshire.gov.uk</p> <p>Helen Jones (Director - Joint Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Jul 2021 Proposal for the future provision of Streetscene Grounds Maintenance and Street Cleansing</p>	<p>Key Decision The present grounds maintenance and streetcleansing contract will end on 30 November 2022. This report seeks a decision on whether to tender a new contract to commence on 1 December 2022, or to bring the delivery of this service in-house on that date.</p>	<p>No partner or public consultation CLT then Cabinet Member.</p>		<p>Cllr Dr Mark McClelland mark.mcclelland@wiltshire.gov.uk</p>	<p>Richard Broadhead, Hannah Day richard.broadhead@wiltshire.gov.uk, hannah.day@wiltshire.gov.uk Tel: 01225 713875, Gibbons jessica.gibbons@Wiltshire.gov.uk</p>	<p>Part exempt</p>
<p>13 Jul 2021 Council House Build Programme</p>	<p>Key Decision This paper will provide an update on the Council House Build Programme, phases 2, 3.1 and 3.2 as well as introduce Phases 3.3 and 3.4 to the Cabinet.</p>	<p>Finance - Leanne Sykes & Roz Vernon Lead Member - Cllr Clewer On development of the Cabinet papers, colleagues in Finance will be consulted and engagement with Lead Member will also be undertaken.</p>		<p>Cllr Phil Alford Phil.Alford@wiltshire.gov.uk</p>	<p>Laura Young, Mike Dawson laura.young@wiltshire.gov.uk, mike.dawson@wiltshire.gov.uk Simon Hendey (Director - Housing and Commercial)</p>	<p>Part exempt</p>

21 July 2021

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>21 Jul 2021 Special Educational Needs and Inclusion Funding</p>	<p>Key Decision That Cabinet approve an additional £0.903M part year investment in 21-22, rising to a total £1.580M in 2022-23 to increase capacity within SEND and Inclusion Services.</p>	<p>Lead Member for Children and the Lead Member for Adults (SEND and Inclusion) The Director of Education and Skills has consulted with Lead Member for Children and the Lead Member for Adults (SEND and Inclusion) regarding these proposals.</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Cate Mullen cate.mullen@wiltshire.gov.uk</p> <p>Helean Hughes (Director - Education and Skills)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>21 Jul 2021 Future Chippenham</p>	<p>Key Decision Cabinet is asked to consider the route for a distributor road around Chippenham based on recent consultation. cabinet is asked to consider changing the grant determination agreement with Homes England to reflect a revised scheme.. Cabinet is asked to consider entering into contract with land owners to deliver the scheme and also implement the compulsory purchase strategy. Cabinet is asked to consider masterplanning consultation on the recommended scheme. Cabinet is asked to consider procurement of a joint venture partner based on response from soft market testing. cabinet is asked to note the work on Chippenham Town centre regeneration.</p>	<p>Town and parish councils, residents . Consultation took place via online feedback from residents, meetings with all Town and parish Council's and three webinars open to the public.</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Simon Hendey simon.hendey@wiltshire.gov.uk</p> <p>Simon Hendey (Director - Housing and Commercial)</p>	<p>Part exempt</p>
<p>August 2021</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>Not before 2 Aug 2021 Alignment of Fees, Charges and Memberships – Cabinet Member Decision</p>	<p>Key Decision To agree the commencement of the alignment of fees, charges and memberships as a result of Cabinet's decision on 1 December 2020 to insource the 10 Leisure Centres managed on behalf of the council by Places Leisure. Alignment is proposed to commence from 1 October 2021.</p>			<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Louise Cary louise.cary@wiltshire.gov.uk Tel: 01722 434274 Gibbons jessica.gibbons@Wiltshire.gov.uk</p>	
No scheduled meeting						
14 September 2021 - Published on 13 August 2021						
<p>14 Sep 2021 Update on the Medium Term Financial Strategy 2022/23</p>	<p>Non-Key To receive an update on the 2022/23 budget position following the setting of the budget in February 2021, the 2020/21 outturn and to receive an indicative high level timetable for the setting of the 2022/23 budget.</p>	<p>Normal scrutiny through Financial Planning Task Group</p>		<p>Cllr Pauline Church pauline.church@wiltshire.gov.uk</p>	<p>Lizzie Watkin lizzie.watkin@wiltshire.gov.uk Andy Brown</p>	<p>Open</p>
October 2021 - Published on 10 September 2021						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
